**CAVITE STATE UNIVERSITY**

**Bacoor City Campus**

Soldiers Hills IV, Molino VI,

City of Bacoor, Cavite

(046) 476 – 5029

www.cvsu.edu.ph

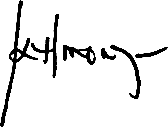
**Questionnaire**

1. **Questions for a representative of the Registrar’s Office**
   1. What is an irregular student? In what situation a student is considered an irregular student?
   2. Does the adding or dropping of subject makes a student an irregular student?
   3. What is a regular student? In what situation a student is considered a regular student?
   4. How would you describe an irregular student? (e.g. An irregular student does not have a section.)
   5. Are there more other classifications of students here in CvSU? If so, describe each one.
   6. Does the registrar has a list of all available and offered subjects and its details in CvSU? If so, does the registrar disclose such information?
   7. Does the registrar has a list of all available and offered courses and its details in CvSU? If so, does the registrar disclose such information?
   8. How many students can a block section have? Does this also include the irregular students? What is the maximum number of irregular students that a block section can have?
2. **Questions for an Instructor or Head of a Department of a Program**
   1. Do you have any details about your department? (e.g. Description, Mission and Vision). Can details like these be disclosed?
   2. What are the different categories of tasks that are disseminated by instructors to the students? (e.g. Activities, Quizzes, Projects and Seatworks).
   3. Describe the process of how subjects are distributed to each instructor?
   4. Do you have a list of all subjects and its details that a department can distribute to its members (instructors)? If so, can information like these be disclosed?

Prepared by,

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Approved by:

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